



Bylaws of the Carroll County Republican Committee

Article I

Sec 1: Purpose

The Purpose of the Carroll County Republican Committee (CCRC) shall be:

1. to execute its duties in cooperation with the NH Republican State Committee in accordance with the State Committee's bylaws, and RSA 667:22; and to attend state meetings as needed. (See Sec 2: Sub Sec A:)
2. to encourage the active participation of all persons in, and to support and advance the cause of, the Republican Party at all political levels.
3. to recruit qualified Republican candidates to run for public office at all political levels including local positions.
4. to support the election of members of the Republican Party to all political offices.
5. to direct the general policy and campaign activities of the County Committee organization.
6. to remain neutral in all activities relating to primary races at all political levels.
7. to raise funds necessary to carry out the activities of the County Committee which may include, but are not limited to:
 - distribute funds in support of Republican candidates in partisan Carroll County elections include State Senator, House of Representatives, Executive Councilor, County Commissioners, County Registrar of Deeds, County Attorney, County Treasurer, Sheriff, Registrar of Probate. The CCRC with a 2/3 vote of State Committee Members may financially support candidates outside of Carroll County. All members are encouraged to financially support local non-partisan elections privately.
 - the promotion or support of the county committees slate of candidates and, to cover the general expenses associated with the operation of the county committee.
 - to promote the principles and platform(s) of the Republican Party, to manage the affairs of the Republican Party within the County and perform all duties required by law.



Sec 2: Composition

1. The Carroll County Republican Committee (CCRC) “voting members” shall be composed by the number of members of apportioned to it by the NHGOP. Voting members must notify a member of the Executive Committee (EC) their interest in being a voting member by the dates and timelines laid out in (RSA 661:10, RSA667:22) or at any time to fill a vacancy. Once a list is submitted to the New Hampshire GOP the state delegates which were elected during the primary of an election year will cast their votes for the individuals nominated to the Carroll County republican committee. These members will be known to the NHGOP as the “State Committee Members” and locally to the CCRC as the “Voting Members”.

A. Elected State Committee Members:

As provided by State Statutes (RSA 661:10, RSA 667:22), each County Committee shall be comprised of the number of members apportioned to it by the State Convention of the Republican Party, and the members of each County Committee shall be elected by the Party nominees and delegates from each County to the State Convention as provided by such statute. The election of the members of the CCRC “voting members” shall occur at a meeting which will be held in December following the November biennial election and prior to the New Hampshire Republican State Committee Annual Meeting. Members so elected shall be designated as members of the State Committee, with voting privileges. These members of the State Committee shall also serve as members of their local committees and elect the officers of the County Committee.

B. Associate Members:

CCRC Non-Voting Members known as (Associate Members) shall not be voting members of the State Committee and shall not vote on any issue before the full CCRC. Associate members may be appointed to subcommittees by the chair, where they will have full voting rights and privileges while performing work on said committee including subcommittee chair and presenting report or findings to the full CCRC.



Sec 3: Membership

- A. To be seated as a “voting member” or as “associate member”, a person must be a registered Republican in a town within Carroll County which shall be verified by the “EC”.
- B. Membership shall reflect the geographic representation of the apportionment of the delegates by the state committees as defined for delegates. Members terms shall be for two years or at the expiration of the terms of office. Each “voting member” must let it be known that they wish to continue service prior to elections.
- C. Any Republican elected to a partisan office in Carroll County or representing Carroll County who is not already a member shall be considered an associate member and shall receive notice of meetings.
- D. Any “voting Member” who publicly supports or endorses a candidate from an opposing party or is deemed to espouse beliefs or ideologies in direct contradiction with the principles or platform over the Republican Party may be removed. (See Article II Sec 4) This section may not be used as a platform to remove a member simply because they may have been kind or said nice words about or towards a candidate from another party.
- E. Any member may make a motion from the floor to create a subcommittee needed to facilitate the purpose and goals of the CCRC, and chair shall appoint members to subcommittee as needed.

Sec 4: Duties

To facilitate the **purpose** of the CCRC we will:

- promote the ideals and principles of political and social conduct of the Republican party;
- encourage and grow active participation of all County Republicans, including Town Committees;
- recruit and financially support qualified Republican candidates for local, county, and state offices;
- manage the affairs of the Republican party in the county.

CCRC members are required to consistently attend Committee meetings and actively participate in events. Member attendance shall be taken at each meeting by roll call and/or sign-in sheet and documented. "Members who regularly miss meetings shall be considered for removal from the CCRC." (See Article I, Section 5)

All members of this Committee are expected to model the party ideals and to maintain decorum and respect for the principles of the Republican party during their term.



Sec 5: Meetings

At least eight (8) regular meetings are to be held in each calendar year, including an Annual County Meeting in January following the biennial election to elect new officers. Meetings may be called by the Committee Chair, EC, or by petition signed by half of the voting members. Notification of meetings shall be by email at least seven (7) days prior to each meeting. If a member finds it necessary to miss a meeting, they must notify the Chair in advance. Meetings are generally open to all registered Republicans and guests of the Committee members except at times when the discussion may include information of a sensitive nature; a simple majority vote will allow for the meeting to move to non-public discussion. A quorum is required to conduct official committee business at any regular or special meeting.

Article II

1. Executive Committee:

The CCRC shall be governed by an Executive Committee (EC) composed of a Chairman, Vice-Chairman, 2nd Vice Chair, Treasurer and Secretary. The officers shall be elected at the Annual County Meeting held in January following the biennial election and will serve for a term of two (2) years.

2. Executive Committee Duties:

The Executive Committee formulates policy and performs other duties as required by State By-Laws and these By-Laws. Their duties include but are not limited to the following:

- a. Promote and administer all sections of the CCRC by-laws
- b. Minutes of Executive Committee meetings shall be timely prepared and kept by the Secretary and shall be distributed to voting members and available to associate members upon request
- c. Prepare annually a budget and action plan
- d. Audit funds periodically and when a new Treasurer is installed

3. Officers:

The CCRC shall have the following officers: Chairman, Vice-Chairman, 2nd Vice Chair, Secretary and Treasurer. The Chairman, acting chair, or any member of the executive committee shall not show any partiality in any contested primary campaign.

a. Chairman:

The Chairman shall be the chief executive officer and preside at all meetings. The Chair's duties and responsibilities include but are not limited to the following:



- Ensures complete and accurate records including the filings to the State of New Hampshire. The Chair must up-date the NHGOP in a timely manner whenever a vacancy of a voting member has been filled.
- Ensure the goals, duties, and purpose laid out in the By-Laws are followed by each committee and take such action as necessary to facilitate these goals.
- Attend and represent the CCRC on the Executive Committee of the New Hampshire Republican State Committee or send a designated representative.

b. **First Vice-Chairman:**

The First Vice- Chairman shall work in conjunction and under the direction of the Chair. The First Vice-Chair shall assist the Chairman in the performance of his/her duties, and in the absence of the Chair shall preside over the CCRC meetings. In the event of the vacancy of the Chairman, the First Vice-Chairman shall temporarily become the Acting Chairman until the CCRC fills the vacated position by nomination and election.

c. **Second Vice-Chairman:**

The Second Vice- Chairman shall work in conjunction and under the direction of the Chair. The Second Vice-Chair shall assist the Chairman and the First Vice-Chairman in the performance of his/her duties, and in the absence of the Chair, and First Vice Chair shall preside over the CCRC meetings. In the event of the vacancy of the Chairman, and the First Vice Chair, the Second Vice-Chairman shall temporarily become the Acting Chairman. In the event of a vacancy of the First Vice chair, the Second Vice Chair will temporarily become First Vice Chair until the CCRC fills the vacated position by nomination and election.

d. **Treasurer:**

The Treasurer shall:

- receive all funds belonging to the CCRC and shall keep accurate accounting of all funds received and paid out.
- pay all debts and reimbursements in a timely manner
- report a proper detailed accounting to the CCRC at each meeting
- prepare and file reports as required by NHGOP, State of NH and Federal Law

e. **Secretary:**

The Secretary shall:

- keep minutes of all CCRC meetings including Executive Meetings and shall be the custodian of the records.
- distribute minutes to the executive board and members in a timely manner (within 7 days).
- maintain a roster of all members, including associate members, to include names, addresses, telephone numbers, and email addresses.



4. Recall Members or Officers

Any officer or member of the CCRC may be recalled or removed from their position for just cause, including not performing their fiduciary responsibility, interfering or inhibiting the duties and responsibilities of the executive committee as laid out in these bylaws. An officer or a voting member may be removed if they are deemed to espouse the beliefs or ideologies in direct contradiction with the principles or platform of the Republican Party.

The following steps must be followed to remove any member:

- The chair may place notice for removal of any member on the agenda with a minimum of seven (7) days' notice. The request must detail the specific reasons for such action and the rationale shall be forwarded in writing to the EC.
- The executive committee may with a minimum of seven days' notice and with a majority vote, place any member on the agenda for removal. The request must detail the specific reasons for such action and be recorded in the minutes
- a written and signed request of no less than seven elected voting members within the CCRC may deliver to the executive committee a request for any member to be removed. The request must detail the specific reasons for such action. the executive committee shall place the request on the agenda for the next upcoming meeting and notice all members within seven days of the requested meeting
- two-thirds majority of voting members present at a scheduled meeting with a quorum is required to remove the member.



Article III

Vacancies:

Vacancies regardless of cause, shall be filled in the following manner.

- The Chairman of the County Committee shall provide written notice of the vacancy to the Chairman of the Republican State Committee. The members of the County Committee may vote to replace that member at a duly noticed meeting. The names of the new members shall be read into the minutes of the next State Executive Committee Meeting.
- The chair or the executive committee must notify all members including associate members electronically or by other means **recorded** that a vacancy exists. Notification shall include date and time of next meeting to fill vacancy, providing there is at least seven (7) days' notice.
- All persons nominated during the notification period may be accepted either electronically, through written nomination, or verbally from the floor during the scheduled meeting.
- Nominated persons do not need to be present when elected however, the Chair shall confirm with the nominee their interest in participating in the CCRC prior to voting.
- If the nominee is in an uncontested seat, a simple majority voice vote is all that is needed.
- If the seat is contested by two or more interested individuals, the Chair will conduct a secret ballot of voting members and the winner will be determined by the majority of votes.

Article IV

Quorum:

Nine members of the CCRC are needed for a quorum.

Article V

Rules of Order:

Robert's Rules of Order shall govern all proceedings in all meetings of the CCRC when applicable and not inconsistent with these By-Laws.

Article VI

By-Laws Amendments:

These By-Laws may be amended at any meeting of the CCRC by a majority, provided that changes were submitted to all members at least seven (7) days prior to the meeting. A copy of these By-laws and amendments shall be forwarded to the State Committee. In the event any portion of these By-Laws may be inconsistent NHGOP Bylaws or rules or otherwise contrary to law, then that portion only shall be void and all other parts of the By-laws shall remain in force.



Article VII

Social media / Web Site Policy:

Content and information posted to the CCRC website and social media sites shall reflect the purpose of the CCRC. When information is disseminated to the members of CCRC it shall be approved by the EC. Nothing in this section shall limit or prohibit members from disseminating information from private email or social media accounts, providing they do not indicate or suggest they are speaking on behalf of the CCRC."

Article VIII

Ratification:

These by-laws were ratified and approved on _____ at a regular meeting of the CCRC.

Chairman, _____

Vice Chair, _____

Secretary, _____

Treasurer: _____